

## **Red Lodge Music Festival Memorial Scholarship Guidelines Resolution**

Whereas, from time to time the Red Lodge Music Festival receives donations from various persons and entities with a request that the money be dedicated in the name of a person for scholarships for the benefit of festival participants; and,

Whereas, clear and consistent guidelines for the administration of monies received for memorial scholarships will benefit the administration of the scholarships;

Now, therefore be it resolved:

1. To dedicate money for a memorial scholarship for a particular festival, the donor must notify the Scholarship Chairman of the Board of Directors of the intent to dedicate a memorial scholarship by March 1 of the year of the festival and must pledge that the money will be paid by June 1 of the year of the applicable festival;
2. At the time the Scholarship Chairman is notified of the intent to dedicate a memorial scholarship, the donor must also specify the class of player by instrument to receive the scholarship (for example, but not by way of limitation, oboe, brass, percussion, horn, etc.);
3. The minimum amount that will be accepted to be accorded the privilege of dedicating a memorial scholarship shall be \$200.00. Half of each donation will be awarded to a middle school student and half will be distributed to a high school student;
4. The Board of Directors shall insure that information relating to memorial scholarships will be distributed to each prospective festival participant by class of instrument as applicable upon the festival's receipt of the participant's registration for festival participation;
5. Unless otherwise resolved by the Board of Directors, the decision about who shall receive memorial scholarships for each festival shall be decided at the conclusion of the first-day auditions by two or more faculty members, and the decision shall be based solely on the quality of the participant's audition. In the event of a tie involving an even number of faculty voting, the tie shall be resolved by the Scholarship Chairman; and,
6. Scholarship recipients shall be informed at the conclusion of the festival week. In addition to being acknowledged in the final festival concert's program, they will be publicly recognized in an announcement during the final festival concert and will receive a framed certificate memorializing the award along with a check for the amount of the scholarship.